



1037 NW Grebe Street
Seal Rock, Oregon 97376
Phone: 541.563.3529 – Fax: 541.563.4246
www.srwd.org



Seal Rock Water District

Finance Manager

Salary: \$90,188.80 to \$107,203.20
Plus Benefits Package

Schedule: Full-time

Contact: Adam Denlinger, General Manager
Phone: 541.563.4447
Email: adenlinger@srwd.org

Website: www.srwd.org



About the Position:

Seal Rock Water District (SRWD) is seeking a seasoned and strategic **Finance Manager** to lead and oversee the District's financial operations. As a key member of our management team, the Finance Manager will play a critical role in advancing SRWD's mission through sound financial stewardship, compliance, and long-range planning. To review the complete job description, please visit the District's website at www.srwd.org

This position directs all financial activities, including budget development, audits, utility billing, payroll, debt management, and investment oversight. The Finance Manager also supervises office personnel and leads internal controls to safeguard ratepayer resources. SRWD offers a collaborative environment, meaningful public service, and the opportunity to make a lasting impact on the region's water infrastructure.

Key Responsibilities:

- Develop and administer annual budget in compliance with GAAP, GASB, and Oregon Local Budget Law.
- Prepare financial reports, oversee audits, and ensure regulatory compliance.
- Supervise accounting, payroll, billing, collections, and investment management functions.
- Lead financial planning and forecasting in coordination with the General Manager and Board.
- Oversee customer service operations and staff performance.
- Participate in rate-setting processes and capital project financing, including bond management.
- Evaluate and improve financial software systems and processes for efficiency.

Minimum Qualifications:

- Bachelor's degree in accounting, finance, public administration, or a related field.
- A minimum of seven (7) years of progressively responsible experience in financial management, including at least three (3) years in a supervisory role.
- Demonstrated experience in public sector accounting, budgeting, and financial reporting.
- Proficiency with financial management systems and knowledge of Oregon Local Budget Law.

Preferred Qualifications:

- CPA certification or Master's degree in a related field (MPA, MBA, etc.).
- Experience in a water utility or similar special district or public service environment.

Why Join SRWD?

Seal Rock Water District is a forward-thinking public utility committed to transparency, fiscal responsibility, and service excellence, as well as being an award-winning water district. We offer a competitive and comprehensive benefits package, including:

- A professional and supportive team environment
- Excellent benefits package to include employer paid medical, dental, and vision insurance to support you and your family's well-being.
- SRWD is a proud PERS Participating Employer, helping you build a secure retirement future.
- Opportunities for professional development and leadership
- The chance to serve a coastal Oregon community with a vital public resource

How to Apply:

Submit a cover letter and resume describing why you want to work for the district, along with a completed SRWD Employment Application that is available on the district's website at www.srwd.org

Mail or email application and resume with cover letter to:

Seal Rock Water District

1037 NW Grebe Street

Seal Rock, OR. 97376

adenlinger@srwd.org

Notice of Equal Opportunity Employment

We expect employees to be honest, trustworthy, and operate with integrity. Discrimination and all unlawful harassment (including sexual harassment) in employment is not tolerated. We encourage success based on our individual merits and abilities without regard to race, color, religion, national origin, gender, sexual orientation, gender identity, age, disability, marital status, citizenship status, military status, protected veteran status or employment status. We support and obey laws that prohibit discrimination everywhere we do business.

Application deadline and first review will begin on July 2, 2025, and the position will remain open until filled.

Seal Rock Water District is an Equal Opportunity Employer.

