

Working Draft

Lincoln County

and

Cities of Yachats, Waldport, Newport, Depoe Bay, Lincoln City, Toledo, and Siletz

**Reopening Framework Plan for Short Term Rentals, Hotels/Motels, RV parks
and Campgrounds**

Reopen June 1, 2020¹

Service Changes

Hotels Motels

- Remote check in if available
- Alternative: curbside check in with conditions below
- Touch free check-in instituted
- Barrier in place at check in – i.e. plexiglass
- Hand sanitizer in lobby
- Employee wellness checks
 - Health questions and Temp checks – start of each day
- Breakfast
 - Grab and go / sealed items / room service
 - No Public space consumption

VRDs

- Remote check in

Signage

Hotels Motels

- Face covering signs in public
- Covid health sign at entrances and check in. Sign templates to be provided.
- Public spaces closed (more detailed designation - - no spas, gyms, lounges or seating areas) all cordoned off and signed appropriately

¹ This framework plan is based on Lincoln County continuing to move forward to phases 1, 2 and 3 of the State of Oregon reopening plan. If there is a reemergence of COVID cases which requires reinstating restrictions on social distancing under state guidelines, the County and cities may revisit the original prohibitions.

VRDs, Homeshares and Bed and Breakfasts

- Covid health signage posted on front entrance. Signs to be provided.

Restrictions

Hotels Motels

- Employees required to wear face covering when in public areas
- Guests encouraged to wear face covering while in town per State of Oregon's guidance
 - Communicated prior to arrival – electronically and via phone
- No stayover guest room service
- 2 persons per bed; no more than 4 per room
 - Person is 2 years of age or older
- Pools, spas, gyms and any other recreational amenities stay closed
- Staff must be able to maintain social distance from each other in work stations and meet all other business guidelines as set by the state or local health authority

VRDS, Homeshares and Bed and Breakfasts

- Employees required to wear face covering at all times when in presence of guests
- Guests required to wear a face covering when in shared spaces in Homeshares and Bed and Breakfasts-and encouraged to wear while in public via State of Oregon guidance
 - Communicated prior to arrival – electronically and via phone
- 2 persons per bed. Limit on occupancy of 6 persons (must be related) no matter what license provides (unless occupancy is lower under license; lower limit applies). This limit is for all occupants at any time in the VRD.
 - Person is 2 years of age or older
- Pools, spas, and any other recreational amenities stay closed
- Bed and Breakfasts and Homestays, no communal meals.

Housekeeping Minimums Both VRDs and Hotels

- Use of CDC/EPA approved disinfectant
 - Sanitizing all high touch items in guest rooms
 - Sanitizing high touch areas hourly
 - Door handles, elevator buttons...
 - Gloves for housekeepers
- Linen washed with approved disinfectant chemicals at correct temperatures
- Removal of paper products
 - Any required items are laminated and cleaned or replaced
- Hair dryers removed from bag
 - Dryer cleaned at each checkout
- All unused linen and terry are removed and exchanged

Required clean up if Guest is suspected of having COVID 19 (actual positive, presumptive or symptomatic) for All lodging properties and types

- Clean room in accordance with OHA guidelines. Current guidelines shown in link below:
<https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2288y.pdf>

RV Parks and Campgrounds

- RV parks and Campgrounds- -3-night minimum length of stay
 - all group and public areas closed
 - no group tent camping in this phase
 - restrooms cleaned in accordance with state guidance; patrons bring own soap, hand sanitizer and toilet paper
 - check in and check out contact free
- Employees required to wear face covering at all times when in public areas
- Guests encouraged to wear face coverings while in town per State of Oregon’s guidance
 - Communicated prior to arrival

Phase 2

- Leisure resumes based on government phases – unless this changes
- Limitations on number of nights, occupancy and in between times lifted but cleaning practices remain
- Limitations on grouping (up to 50 persons and conferences)
 - Pools, spas other amenities open with appropriate restrictions
 - Other health and service changes may remain
 - To be highlighted and described once original guidelines are finalized

Phase 3

- Limitations lifted except for state law requirements including but not limited to group size limitations (may apply to conferences, meetings, events, etc.)

Each establishment that will reopen shall submit a plan detailing how they will meet the minimum requirements established in this Order. The plans will be sent to the respective jurisdictions via email at the addresses below. Failure to adhere to the plan shall be grounds for revocation of permission to open and may subject owner/operator to other remedies available under state and local law.

[county and city email addresses]